

**MEMBERSHIP BALANCE PLAN
FOR THE
DEPARTMENT OF STATE'S ADVISORY COMMITTEE ON
INTERNATIONAL ECONOMIC POLICY**

- (1) **Name.** The Department of State's Advisory Committee on International Economic Policy.
- (2) **Authority.** This Federal advisory committee is established under agency authority. The Committee is established under the general authority of the Secretary of State and the Department of State as set forth in Title 22 of the United States Code, in particular Section 2656 of that Title and consistent with Federal Advisory Committee Act (5 U.S.C., Appendix). The establishment and operation of the Committee are in the public interest in connection with performance of duties of the Department of State.
- (3) **Mission/Function.** The Committee will provide advice and assistance in the formulation of U.S. policy, positions, proposals and strategies for multilateral and bilateral negotiations, business outreach and commercial diplomacy, particularly where the State Department has the lead negotiating authority. The objective of the Committee is to bring to the United States Government a source of expertise, knowledge and insight not available within the State Department or elsewhere in the government on these issues.
- (4) **Points of View.**
- (a) The Committee will provide information and advice on: (1) the effective integration of economic interests into overall foreign policy; (2) the role and limits of international economic institutions; and (3) the Department of State's role in advancing American economic and commercial interests in a competitive global economy. The Committee will consult with other interested parties, agencies and interagency committees and groups of the United States Government and with private groups and individuals as the Department of State and the Committee decide are necessary or desirable.
- (b) There will be approximately ten individuals representing each area of expertise or perspective noted in subparagraph (a), above. It is anticipated that the membership of the Committee will consist of male and female representatives who are representatives of American organizations and

institutions having an interest in international economic policy, and may include: representatives of American business with significant economic policy and international trade interests; representatives of American labor unions, state and local government officials, public interest groups, and/or trade and professional organizations, whose membership stands to be affected by international economic policy; legal or business consultants well-versed in economic and trade aspects of foreign affairs and economic development; and academics representative of various scholarly approaches to international economic policy growth.

(c) Individuals will be appointed as Representative members. Representatives are stakeholders who are selected for membership for the purpose of obtaining the point of view or perspective of an outside interest group or stakeholder interest. Representatives will be selected to represent diverse points of view, using the considerations and process provided below. Representative members may represent groups or organizations, such as industry, labor, environment, state and local government, consumers, academics or any other recognizable global economic interest related to international economic policy development.

(5) Other Balance Factors. Other factors the State Department considers important in achieving a balanced Federal advisory committee includes international geographic diversity, economic expertise, gender affiliation, ethnicity, and industry sector diversity.

(6) Candidate Identification Process. The process to identify potential candidates for the Secretary of State's advisory committee will include recommendations from current members of the Advisory Committee on International Economic Policy, self nominations from members of the public, and vast contacts of both senior career and political officials of the U.S. Department of State in consultation with FACA legal advisers.

(a) The process will include recommendations from current State Department advisory committee members and extensive research for representatives who have demonstrated personal and professional qualifications and experience.

(b) Department of State attorneys and senior leadership will be involved in determining balance on this Federal advisory committee.

(c) Vacancies will be handled through a call for nominations, suggestions based on extensive outreach to the private sector, and additional

research and due diligence. Vacancies will be filled as they occur to maintain balance and diversity.

(d) The Assistant Secretary of State for Economic and Business Affairs will invite the members to serve for a period of two years or less.

(7) **Subcommittee Balance.** The process for determining membership for any potential subcommittee will be a similar process to the process used for the parent Federal advisory committee.

(8) **Other.** The Department of State's Advisory Committee on International Economic Policy will be global in scope and include representatives of American organizations and institutions.

(9) **Date Prepared.** This Membership Balance Plan was initially prepared on February 14, 2015.